



Annual Minority Business Enterprise (MBE)

Procurement Report

FY2018 Summary Statement

Reporting Department/Agency:	
Fiscal Year:	

Category	Amount
1. Total dollars awarded to MBEs (Total from Form 1 Spreadsheet)	
2. Total dollars paid to MBEs (Total from Form 3 Database, Sum of 2a and 2b below)	
a. Total Actual Subcontractor Payments (Form 3)	
b. Total Prime Contractor Actual Payments by (excluding non-minority primes) (Form 3)	
3. Total dollars awarded (Total from Form 1 Spreadsheet)	
4. MBE awards as a percentage of contracts awards (from Form 1 Spreadsheet)	
Secretary/Agency Head Name:	

This summary is not complete until the three respective signatures on Page 2 have been obtained.

This is a Fill-In Form. Use your Tab Key to move to each input field and enter the information as required.

Annual Minority Business Enterprise (MBE) Procurement

Report **FY2018 Summary Statement - Page 2**

Reporting Department Agency:

Fiscal Year:

Agency Representative who Prepared Report:

I hereby attest that I reviewed the FY MBE Reports and any attachments and the information therein is true and correct to the best of my knowledge, information and belief.

PRINT NAME: _____ TITLE: _____

SIGNATURE AND DATE: _____

Reviewed and Approved by Agency Chief Financial Officer:

I hereby attest that the vendor payment information included in the current FY MBE Reports is true and correct to the best of my knowledge, information and belief.

PRINT NAME: _____ TITLE: _____

SIGNATURE AND DATE: _____

Reviewed and Approved by Agency Head or Designee:

I hereby attest that I reviewed the FY MBE Reports and any attachments and the information therein is true and correct to the best of my knowledge, information and belief.

PRINT NAME: _____ TITLE: _____

SIGNATURE AND DATE: _____