

Welcome





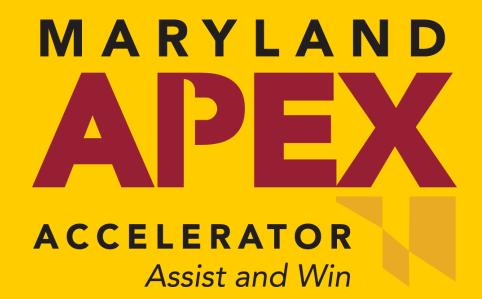
Danielle Davis
Maryland's First VSBE Manager



Thank You!











OUR MISSION

Our Office provides centralized procurement services on behalf of all County departments, with integrity and transparency, through innovative and cost-effective best practices. We promote responsible stewardship of County resources and ethical use of taxpayer dollars, encourage participation from diverse and local businesses, and foster broad competition through a fair and open process to obtain the highest quality goods and services that best meet departmental needs.

OUR VISION

The Office of Procurement and Contract Administration shall foster a diverse workforce and vendor community, motivated by integrity and teamwork, to procure goods and services that increase operational readiness, embody innovative technology, enhance mission performance and drive efficiency and effectiveness.

PROCUREMENT PROCESS

VENDOR REGISTRATION

EQUAL BUSINESS OPPORTUNITY (EBO) PROGRAM

LOCAL BUSINESS INITIATIVE

VETERAN-OWNED BUSINESS ENTERPRISE PROGRAM

PROCUREMENT PROCESS

HOW WE DO BUSINESS

- Maximize Competition
- Award to Lowest Responsive and Responsible Bidder on Competitive Sealed Bids
- Award to Best Value on Competitive Sealed Proposals
- Transparency in Public Procurement

WHO WE BUY FOR

- COUNTY ADMINISTRATION
- COMMUNITY RESOURCES & SERVICES
- TECHNOLOGY & COMMUNICATIONS
- FINANCE
- FIRE & RESCUE
- POLICE
- INSPECTION LICENSES & PERMITS

- PLANNING AND ZONING
- PUBLIC WORKS
- HEALTH
- OFFICE OF LAW
- CORRECTIONS
- RECREATION & PARKS
- BOARD OF ELECTIONS

BID THRESHOLDS

- Small Purchases up to \$10,000
- Informal Bids Between \$10,001 and \$29,999
- Formal Bids \$30,000 and above

PROCUREMENT METHODS

• \$10,000 or less

User agencies make direct purchases using procurement cards

- Between \$10,001 and \$29,999
 - Informal Request for Quotes
- \$30,000 and over
 - Competitive Sealed Bids/Formal Invitation for Bid (IFB)
 - Competitive Sealed Proposals/Formal Request for Proposals (RFP)
- Any Dollar Value
 - Cooperative Procurement (Piggyback)

VENDOR REGISTRATION



Want to get notified about solicitations in your field?

REGISTER AS A VENDOR
IN PLANETBIDS

WEB-BASED PROCUREMENT SYSTEM

- The County has transitioned to a web-based procurement system hosted by PlanetBids (PB System)
- Self-registration is free and only takes a few minutes
- Sign up to get notified of new bids in your field
- Once registered, you can view and print the specs for any of our solicitations
- The PB System allows registered suppliers to download bid documents,
 receive addenda, submit electronic bids, and view bid results
- Both formal and informal solicitations may be conducted through this system

REGISTERING IN PLANET BIDS

Howard County, Office of Purchasing Vendor Portal



NEW VENDOR REGISTRATION

Create a new vendor record.

If you wish to view or edit an existing vendor, simply Log In.



BID OPPORTUNITIES

Search and bid electronically on opportunities with this agency, download documents, and become a prospective bidder.



MY CONTRACTS LOGIN REQUIRED

Manage your awarded contracts, record payments, add subcontractors, produce reports and charts.



CERTIFIED VENDORS

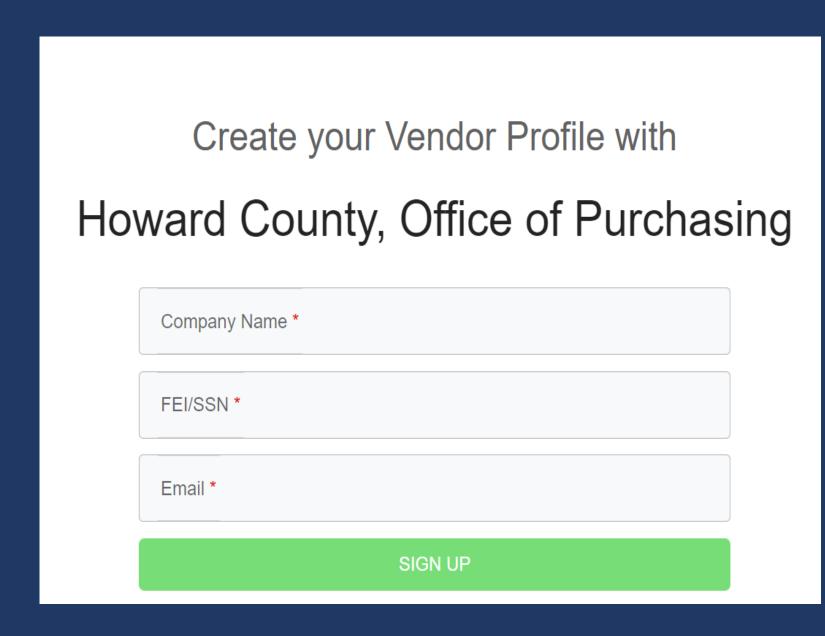
Find Certified Vendors

LOGIN REQUIRED

LOGIN REQUIRED

LOGIN REQUIRED

SETTING UP YOUR BUSINESS



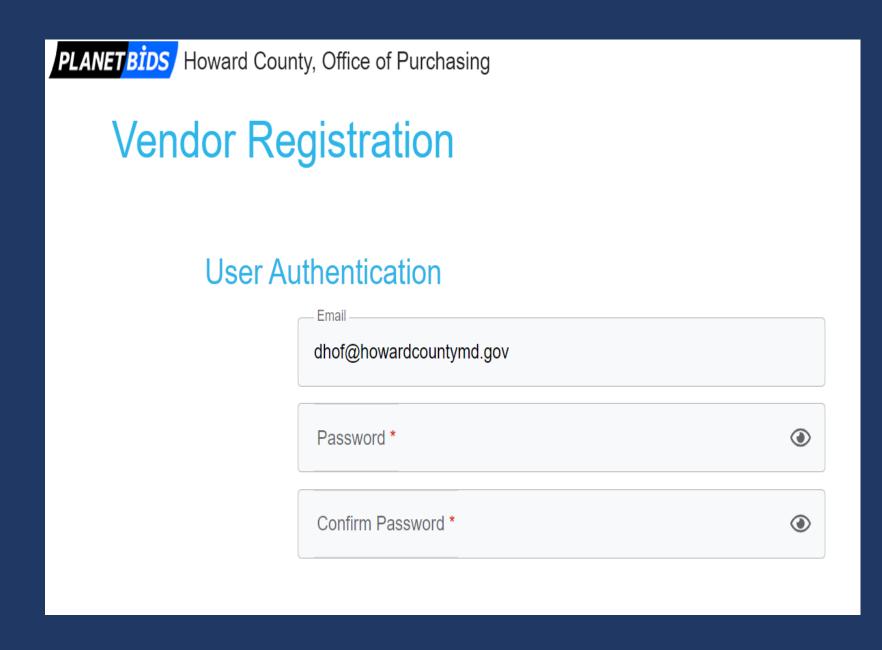
Hello ABC Company, Inc.,

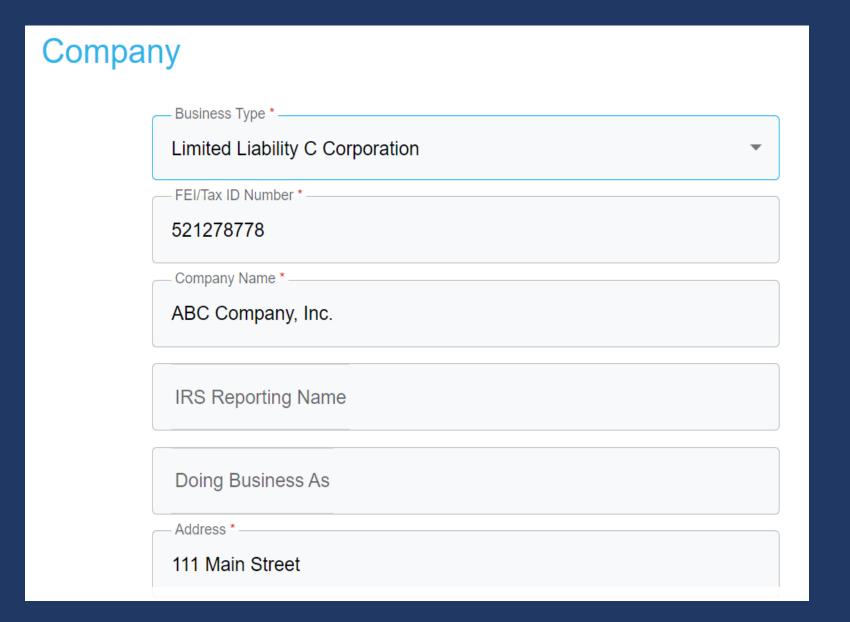
We're almost there! Please verify your email address and complete your vendor registration for Howard County, Office of Purchasing.

VERIFY

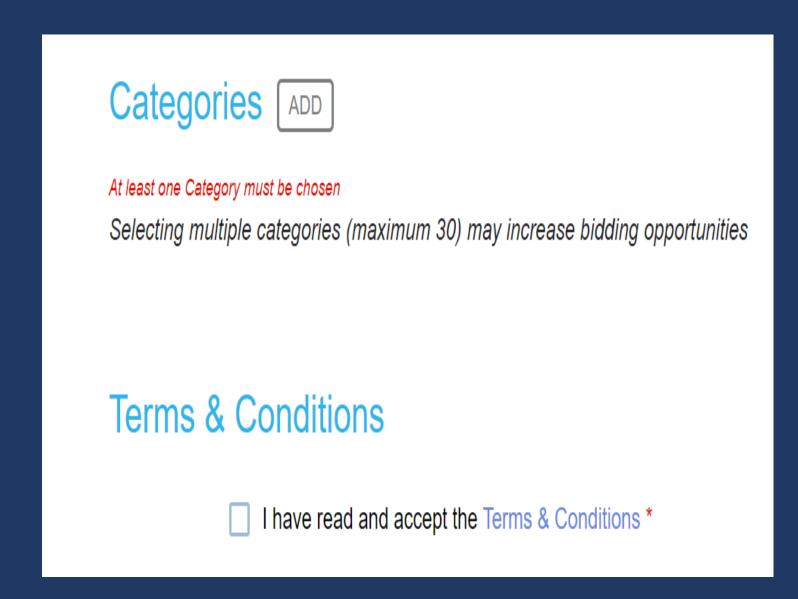
Thank you,
Howard County, Office of Purchasing

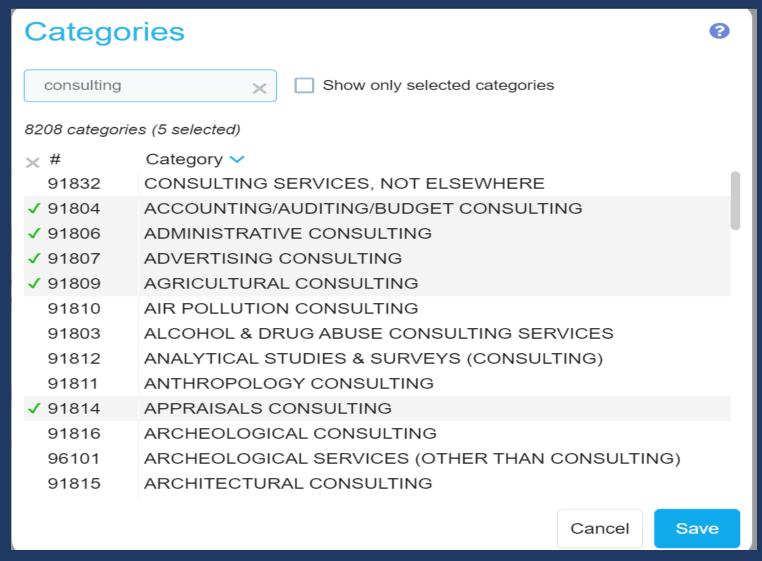
CREATE PASSWORD AND ENTER BUSINESS INFO





ADD BUSINESS CATEGORIES - KEYWORD SEARCH







ABC Company, Inc. ∨

Vendor Portal

UNAVAILABLE

UNAVAILABLE



VENDOR PROFILE

View the vendor profile of: ABC Company, Inc.



BID OPPORTUNITIES

Search and bid electronically on opportunities with this agency, download documents, and become a prospective bidder.



MY CONTRACTS

Manage your awarded contracts, record payments, add subcontractors, produce reports and charts.



CERTIFIED VENDORS

Find Certified Vendors

UNAVAILABLE



CONTRACTS

View public information regarding agency contracts.



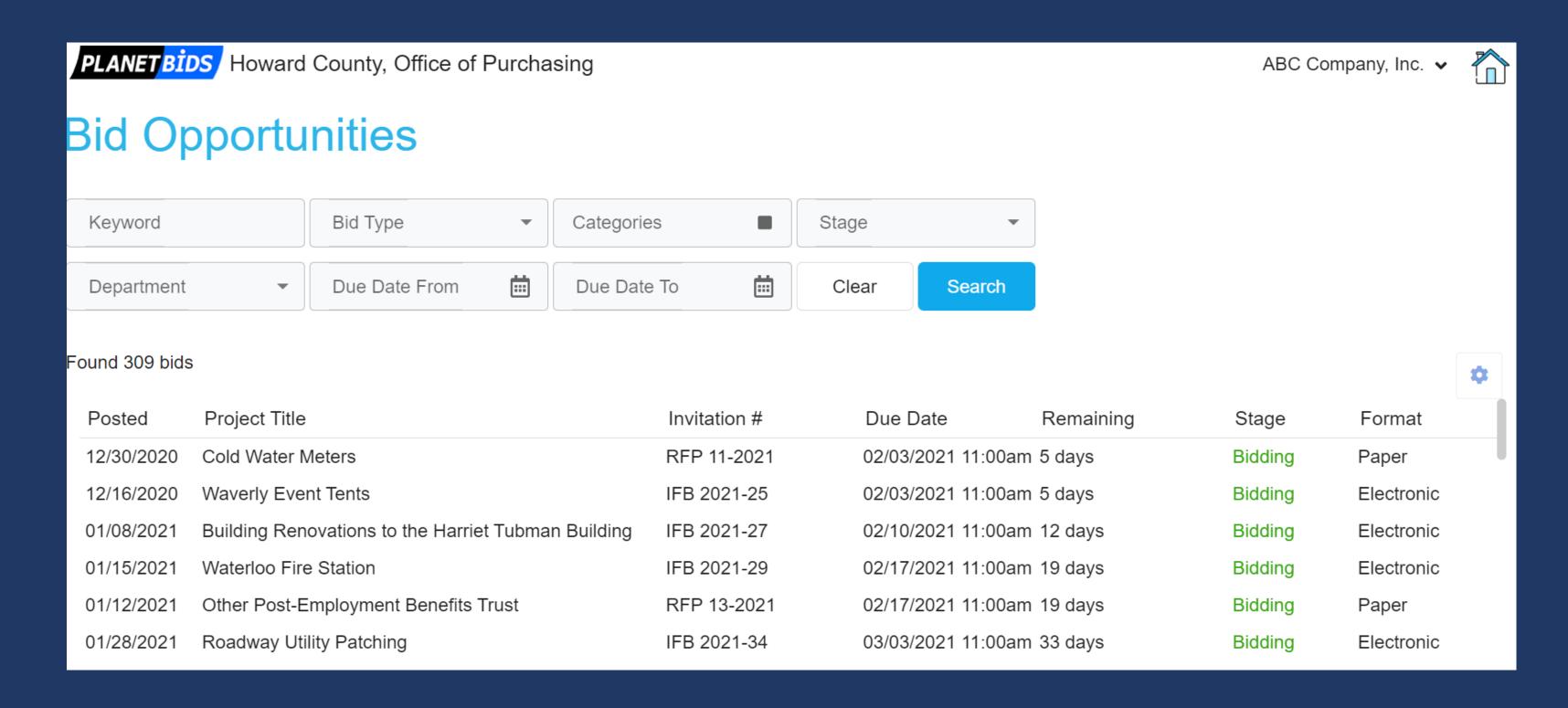
MY INSURANCE

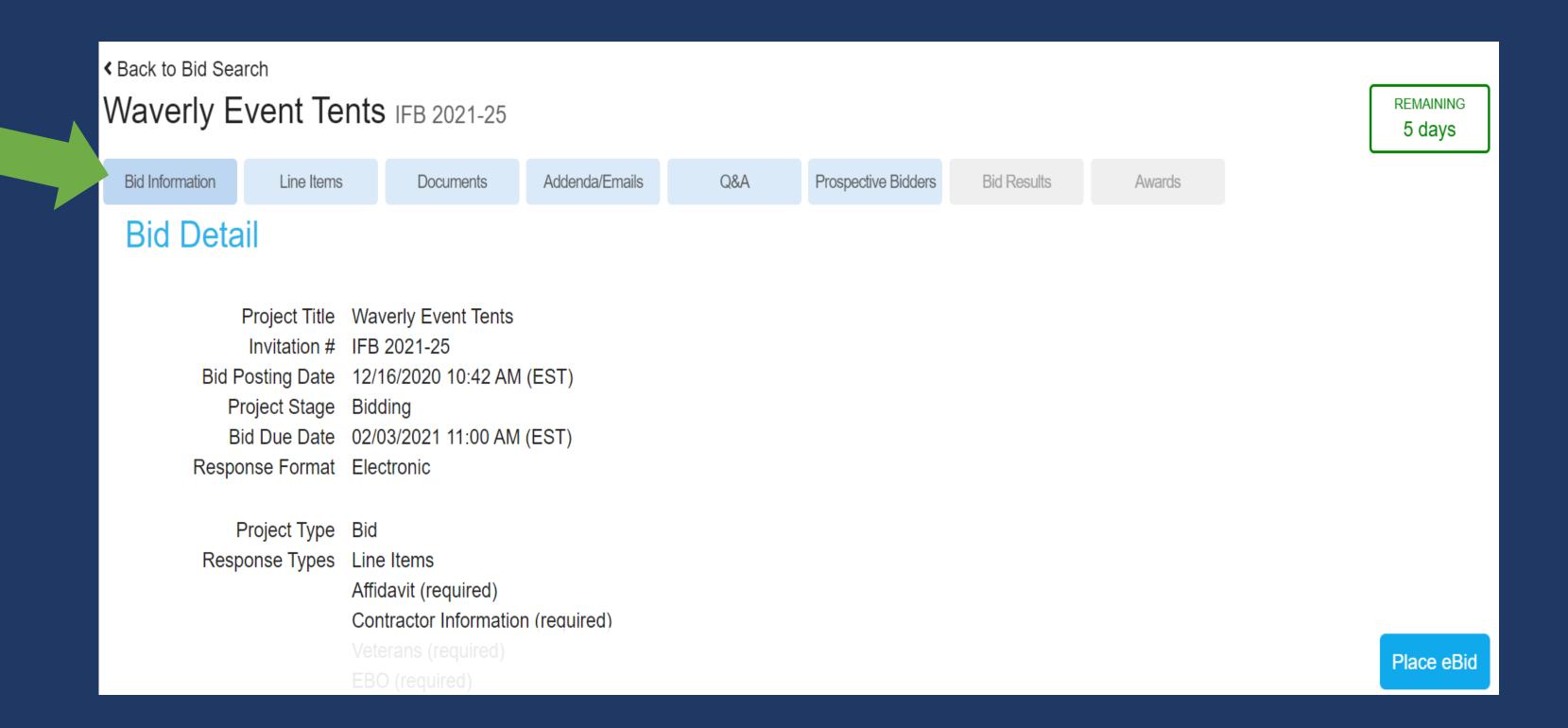
View and fulfill insurance requests / requirements.

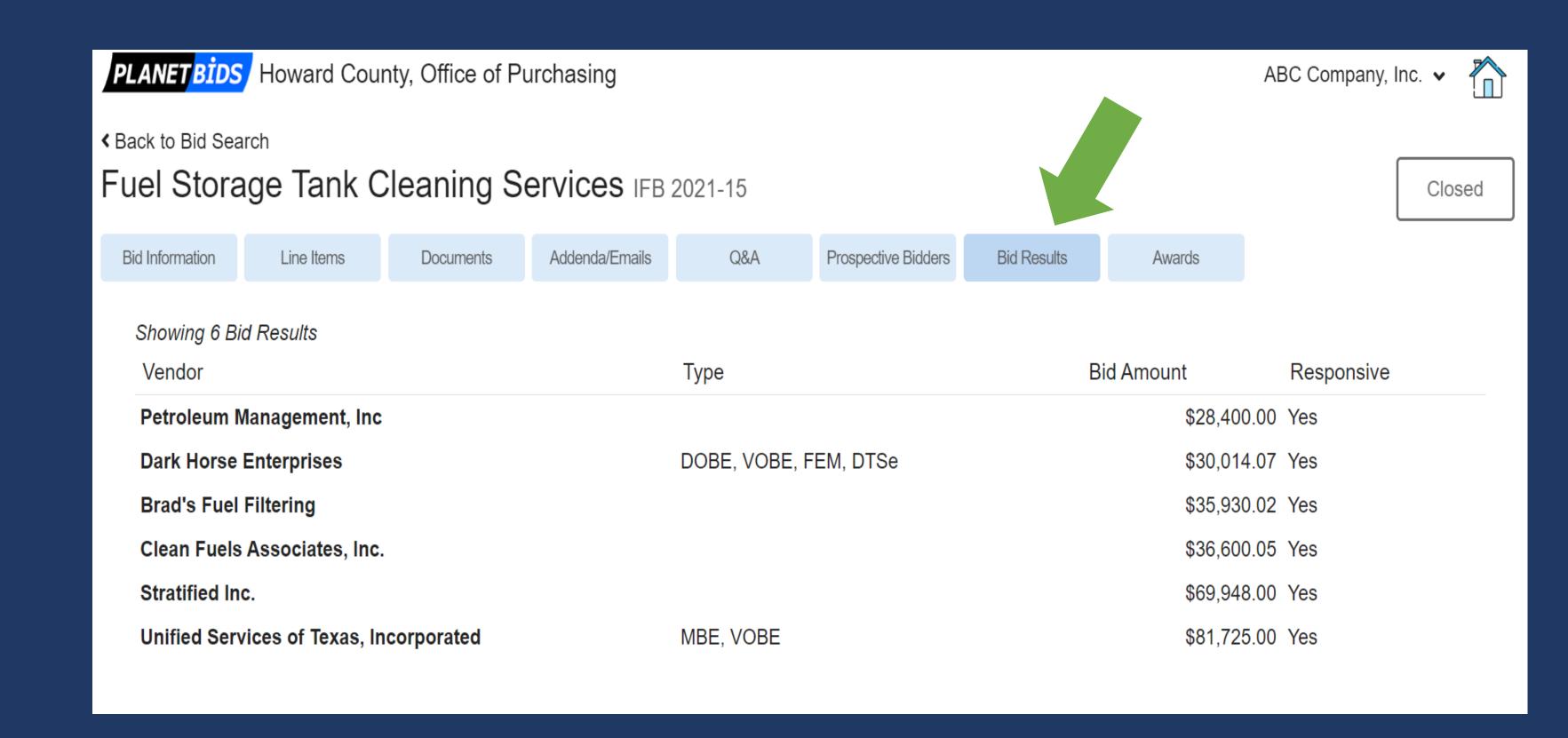
UNAVAILABLE

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EQUAL BUSINESS OPPORTUNITY (EBO) PROGRAM

EQUAL BUSINESS OPPORTUNITY (EBO) PROGRAM

Howard County Government encourages increased participation by Minority business Enterprises (MBE), Women-owned Business Enterprises (WBE) and Disabled Business Enterprises (DBE) in the procurement of all goods and services through all solicitations by the County through its Equal Business Opportunity (EBO) Program.

The Office of Procurement and Contract Administration's commitment and policy is to assure all persons an equal opportunity to participate in the procurement of all commodities and services.



EQUAL BUSINESS OPPORTUNITY GOALS

- Award 20% of the County's total amount of all contracts directly to EBO firms every fiscal year. This includes construction, architectural and engineering services, and other procurements for goods and services.
- When the contract value is \$50,000 or more, the prime contractors will subcontract at least 15% to EBO firms as subcontractors or suppliers.

EQUAL BUSINESS OPPORTUNITY GOALS

• Certified Minority business Enterprises (MBE), Women-owned Business Enterprises (WBE) and Disabled Business Enterprises (DBE) prime contractors can count 100% of the work they self-perform on contracts with EBO subcontracting goals.

EQUAL BUSINESS OPPORTUNITY GOALS

The County will obtain its EBO participation goals primarily through two mechanisms:

- By encouraging EBO firms to respond directly to County solicitations for Goods and Services.
- By encouraging Prime Contractors to include EBO firms as sub-contractors, sub-consultants and/or suppliers.

HOWARD COUNTY EBO CERTIFICATION

The County's Equal Business Opportunity Program requires that, in order to take advantage of the program, businesses be certified as authentic and bona fide minority business enterprises (MBEs), woman business enterprises (WBEs) and disabled business enterprises (DBEs).

Certification is an important facet in order to foster participation by EBO firms in the procurement process.

HOWARD COUNTY EBO CERTIFICATION

- Formal process is required
- Online application
- No application fee
- Certification is valid for two years

Non-Howard County based MBE/WBE/DBE firms need to be certified by another regulatory body before applying for EBO Certification.

CERTIFICATION ELIGIBILITY

Most basic eligibility factor: To be certifiable, a business should be at least 51% owned, controlled and managed, on site on a day to day basis, by one or more individuals defined in the following groups:

Minority Business Enterprise: A business concern which is at least 51 percent owned by one or more minorities who are U.S. citizens or legal resident aliens, or in the case of a corporation, partnership or limited liability company or other entity, at least 51 percent of the equity ownership interest which is owned by one or more minorities, and whose management and daily business operations are controlled by one or more of such individuals.

Minority: An individual who is a member of one of the following groups: African Americans, Native Americans, Asian Americans, and Hispanic Americans

CERTIFICATION ELIGIBILITY

Woman-Owned Business Enterprise: A business concern which is at least 51 percent owned by one or more women who are U.S. citizens or legal resident aliens, or in the case of a corporation, partnership or limited liability company or other entity, at least 51 percent of the equity ownership interest which is owned by one or more women, and whose management and daily business operations are controlled by one or more of such individuals.

Disabled Business Enterprise: A business concern which is at least 51 percent owned by one or more individual who has a physical or mental impairment that substantially limits one or more major life activities or has a record of such impairment, who are U.S. citizens or legal resident aliens, or in the case of a corporation, partnership or limited liability company or other entity, at least 51 percent of the equity ownership interest which is owned by one or more disabled persons, and whose management and daily business operations are controlled by one or more of such individuals.



HOWARD COUNTY LOCAL BUSINESS INITIATIVE

Howard County is committed to creating a competitive and balanced economic environment within the County by ensuring community growth through the Local Business Initiative.

The goal of the Local Business Initiative is to promote the growth and success of local businesses and to increase the percentage of County procurement dollars flowing to local businesses.

WHAT IS A "LOCAL BUSINESS?"

A local business is defined as an applicant that maintains its principal place of business in Howard County.

If your business meets this eligibility criterion, you should certify with Howard County as a local business.

BENEFITS OF THE PROGRAM

- Howard County departments and agencies are encouraged to select and prioritize local businesses when purchasing goods or services that are under \$10,000.
- Written quotations for Informal Quotes (\$10,001 \$29,999) from certified local businesses will be obtained whenever possible.
- Contracts may be awarded to certified local businesses that submit a competitive sealed bid within 10% of a low bid by a non-local firm.
- Certain solicitations will contain an evaluation factor up to 10% of the total points for certified local businesses.

BENEFITS OF THE PROGRAM

- The Howard County Office of Procurement and Contract Administration will notify certified local businesses of solicitations for goods or services valued at \$10,000 or more, as the Office deems appropriate.
- Certain low bid awards for non-capital projects will be awarded to a local business if there is a tie for lowest bid with a non-local business.
- Recipients of Howard County grants are encouraged to spend those grant funds with certified local businesses when purchasing goods or services.

LOCAL BUSINESS INITIATIVE CERTIFICATION

In order to take advantage of the program, businesses need to be certified as a Local Business.

- Formal process is required
- Online application
- No application fee
- Certification does not expire

VETERAN-OWNED BUSINESS ENTERPRISE PROGRAM

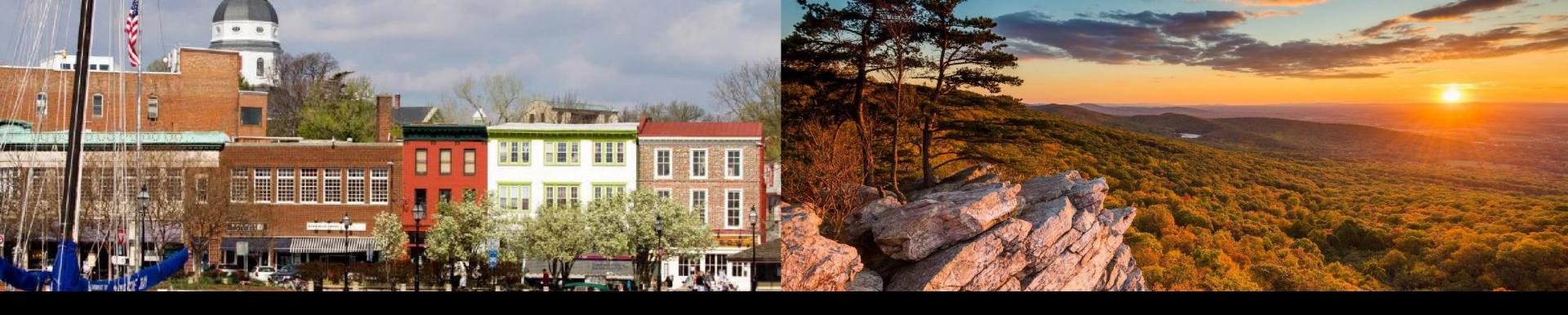
VETERAN-OWNED BUSINESS ENTERPRISE PROGRAM

- Designed to foster participation by Veteran-Owned Business Enterprises in the County's procurement process.
- The program includes an overall aspirational goal of 1% of the County's total dollar value of procurement contracts to be made directly or indirectly with Veteran-Owned Business Enterprises.
- Veteran-Owned Business Enterprise (VOBE) is defined as a business enterprise that is certified by the United States Small Business Administration as a Veteran-Owned Small Business Enterprise.



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www.howardcountymd.gov/purchasing

THANK YOU





W W W. T E D C O M D . C O M



Leading
Innovation to
Market for 27
years

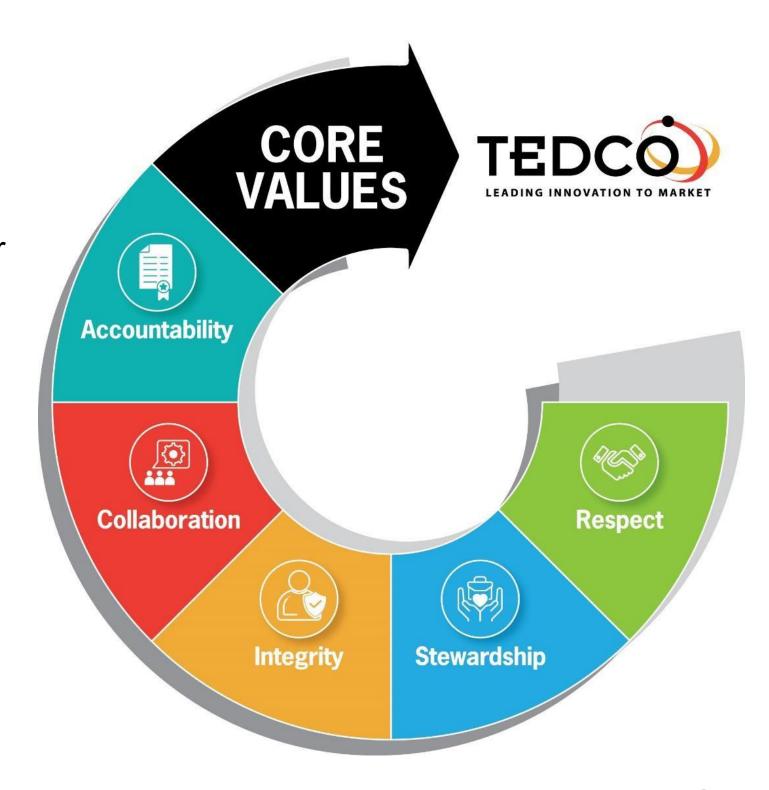
TEDCO's Mission

Enhance economic empowerment by fostering an inclusive and entrepreneurial innovation ecosystem. *Identify, invest in, and help grow* technology and life science-based companies in Maryland.

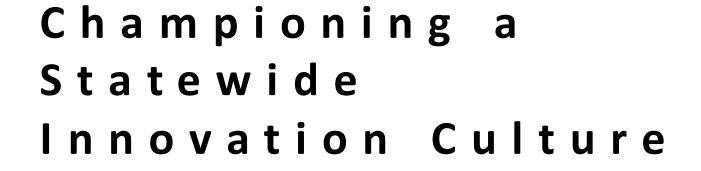


Core Values

- Accountability: We will do the right thing and have internal and external measures demonstrating that commitment;
- Collaboration: We are a collection of talented individuals that meet our own and Maryland's goals by doing it together internally and externally;
- Integrity: We will pursue innovation and entrepreneurial success with the highest regard for moral and ethical standards;
- **Respect:** We value our employees for their individuality and the unique perspectives; and
- **Stewardship:** We value our ability to create a sense of belonging and to serve our customers in an efficient and fiscally responsible manner.







Where innovation, entrepreneurship and the creation of new businesses will thrive and grow.



Foster entrepreneurship and innovation



Be the **connective tissue** to all available assets

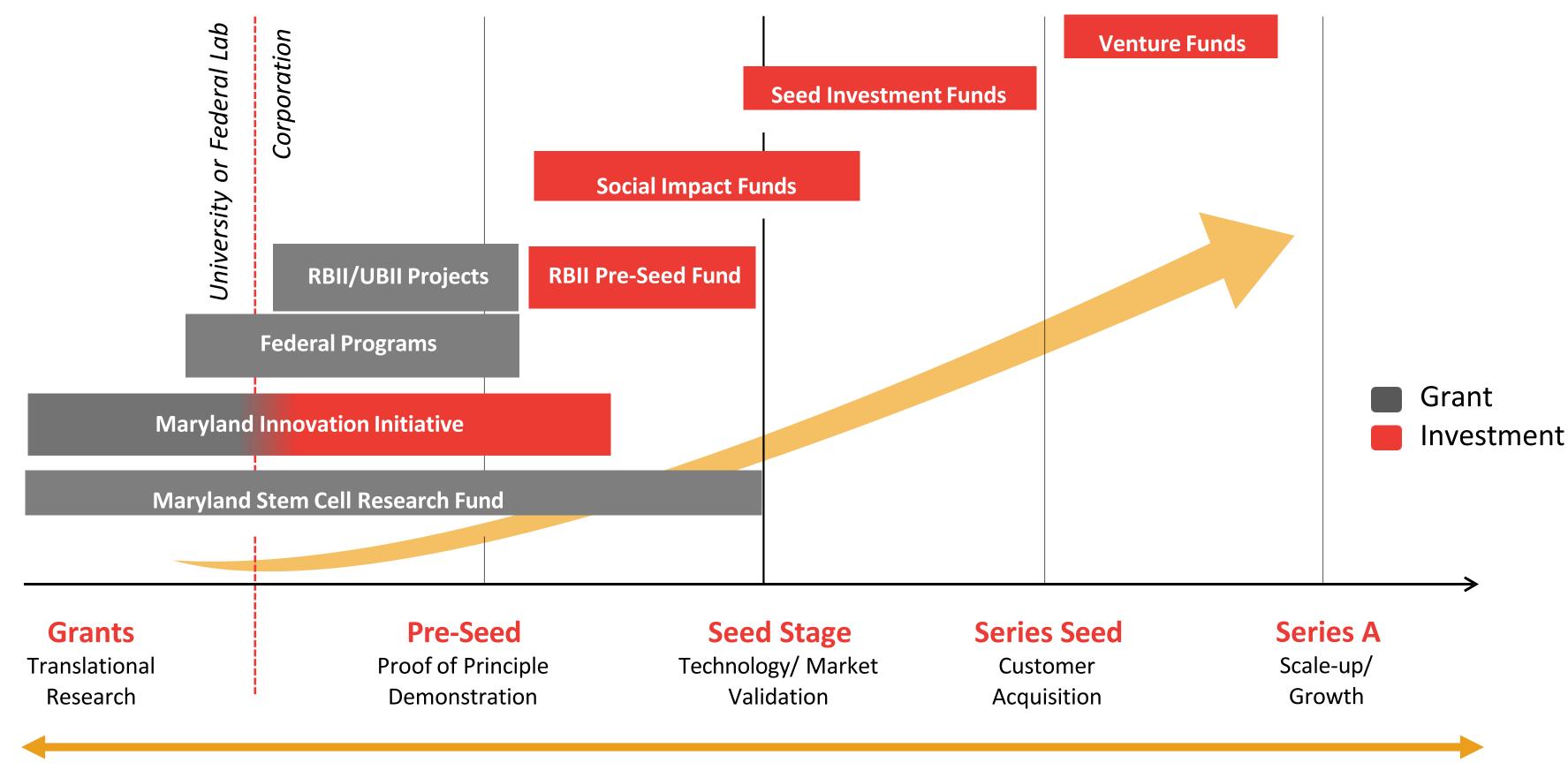


Grow technology companies



Overview of TEDCO's Funding Programs by Stage



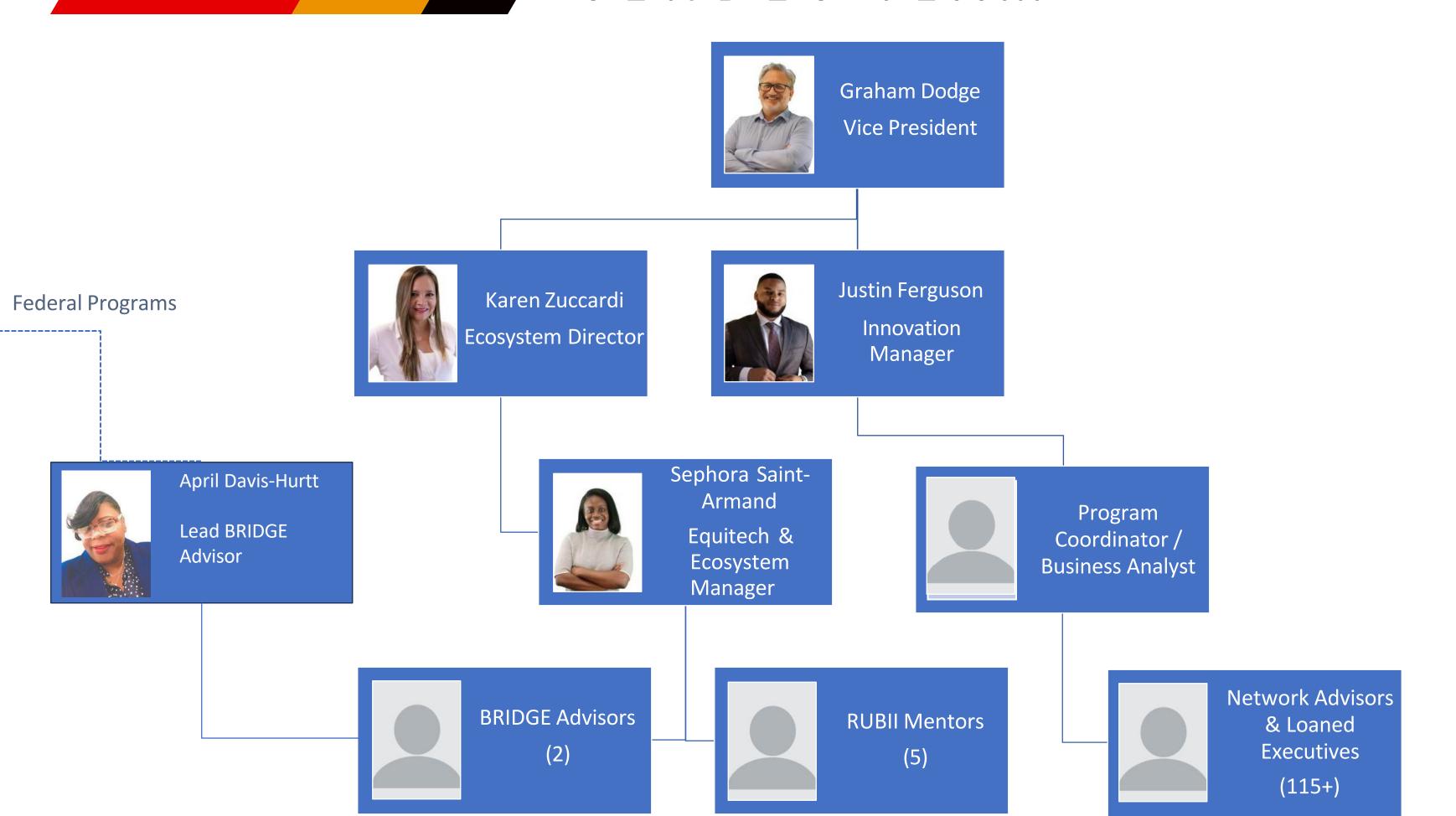




VENDEV GOALS

- 1. Provide 'Friends & Family' Capital to Tech Entrepreneurs in Maryland in an Equitable Way
- 2. Help Maryland Tech Startups Become Investment-Ready
- 3. Manage and Support Ecosystem Partners
- 4. Support Portfolio Companies

VENDEV TEAM

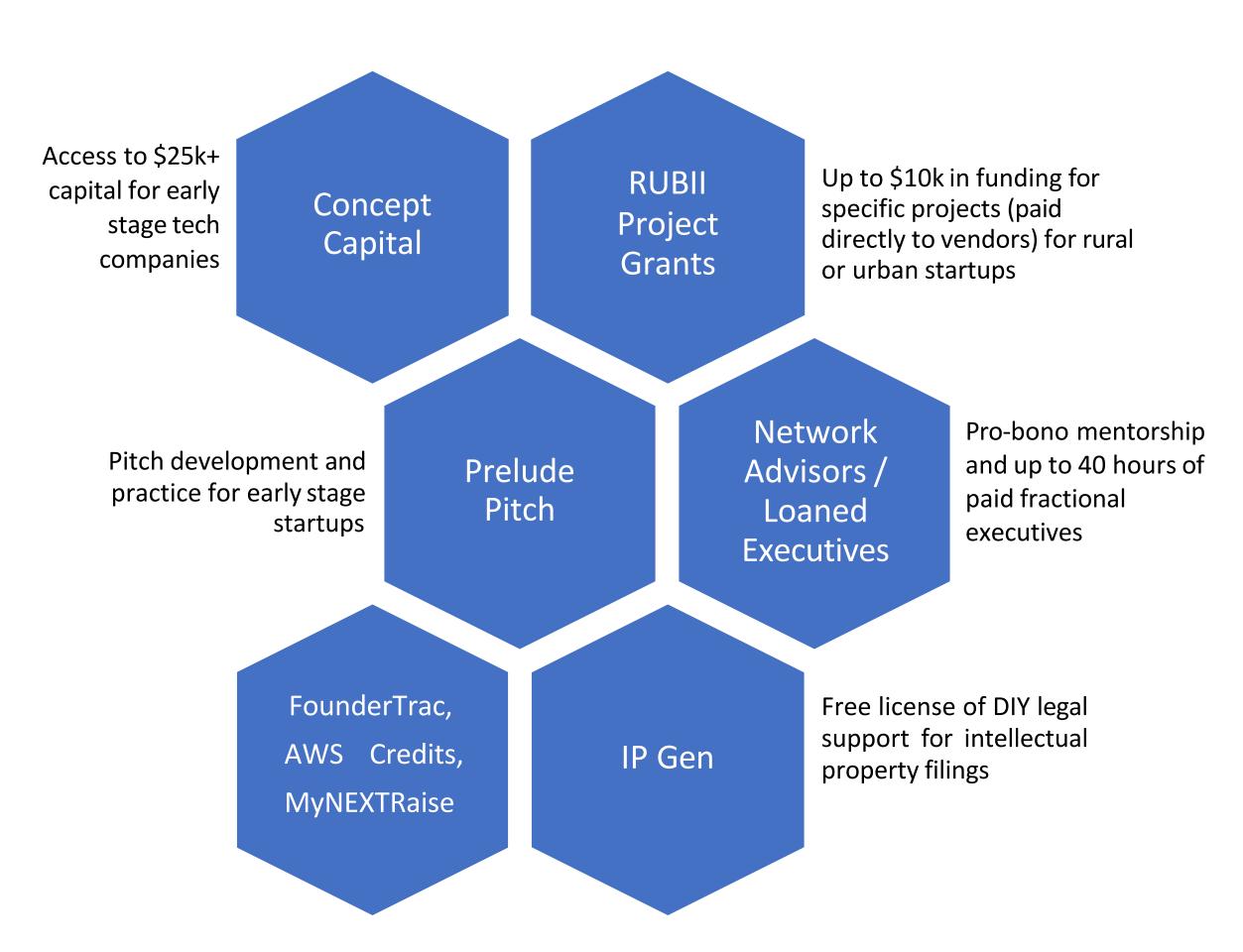


VENDEV TEAM

Program	Mentor	Service Area
Rural Business Innovation Initiative	Justin Ferguson	Charles, Calvert & St. Mary's Counties
Rural Business Innovation Initiative	Graham Dodge	Frederick, Carroll, Northern Baltimore, Garrett, Allegany & Washington Counties
Rural Business Innovation Initiative	Samuel Shoge	Harford, Cecil, and Kent Counties
Rural Business Innovation Initiative	Bill Bernard	Talbot, Caroline, Dorchester, Wicomico, Queen Anne's, Somerset, and Worcester Counties
Urban Business Innovation Initiative	Tammira Lucas, DBA	Baltimore City
Urban Business Innovation Initiative	Malcolm Tyson	Prince George's County
Urban Business Innovation Initiative	Claudius Taylor	Central Maryland (Howard, Montgomery, Anne Arundel Counties)

ENTREPRENEUR PROGRAMS

Founders who are eligible for Concept Capital or RUBII Project Grants may apply for these additional services along with other Business Resources like AWS Credits, approved on a case-bycase basis.



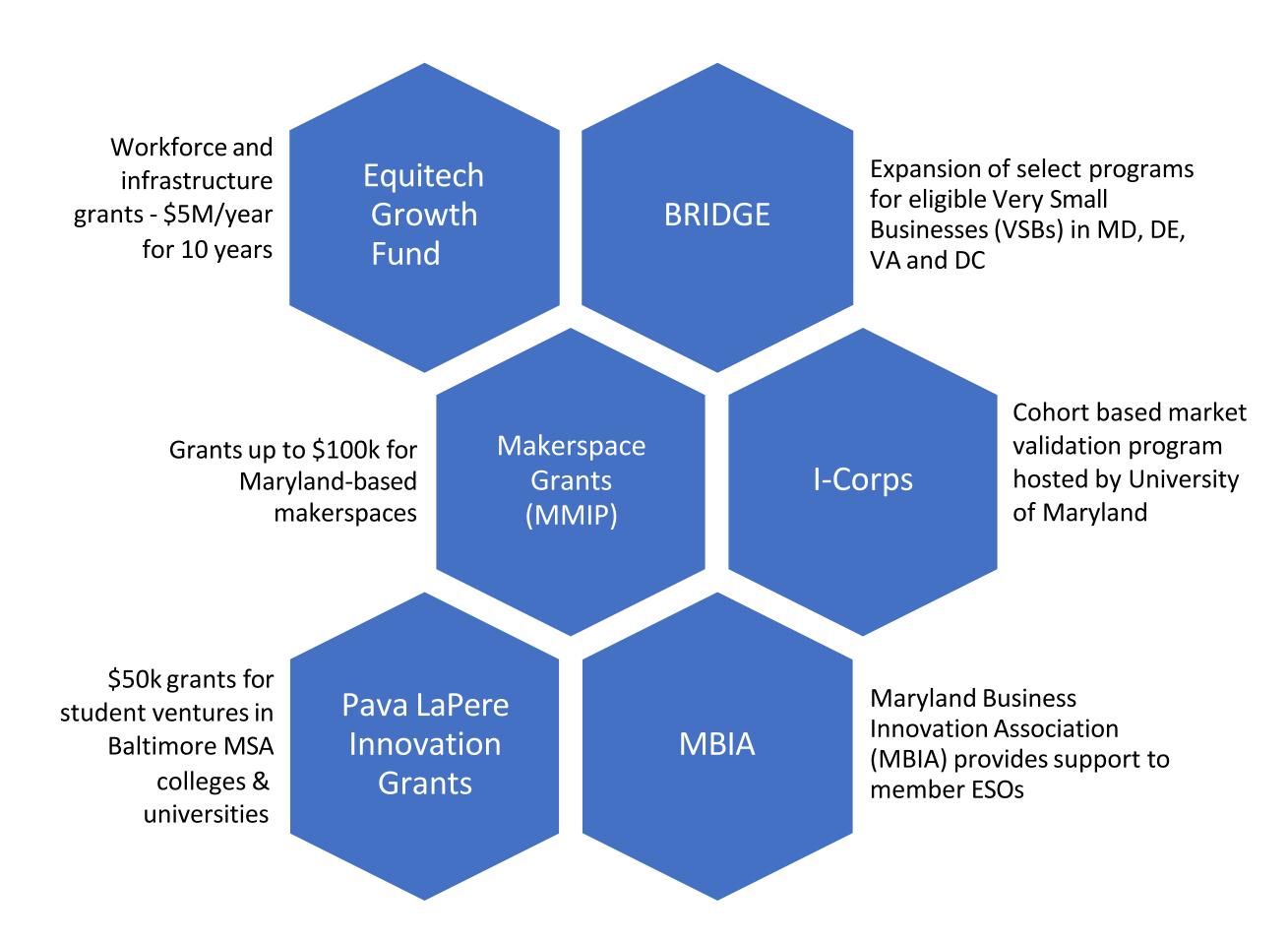
ELIGIBILITY CRITERIA

Program	Company Type
RUBII Project Funding	 Early stage, tech-based companies in select rural/urban counties > 16 employees, > \$1M in Annual Recurring Revenue (ARR)
Concept Capital	 Tech-driven companies, post-MVP, except retail Founder(s) located in rural community or from disadvantaged community Founded in the last 7 years
Prelude Pitch	 Tech-based startups and tech-enabled businesses Past idea stage
Network Advisors	 Past idea stage Tech-based startups or tech-enabled businesses
IP Gen	Maryland based startups and businesses

Note: all companies must be headquartered in the State of Maryland

ECOSYSTEM PROGRAMS

These programs include State or Federal legislated grants or contracts that support workforce, infrastructure or venture development, in cooperation with 3rd party ESOs like UpSurge, MBIA, SBDC and others.



Rural Business Innovation Initiative

Designed to build a technology-based, entrepreneurial community in the rural areas of Maryland—providing business assistance, technology assistance and small target project funding.

Eligibility:

- Developing new technologies/products or utilizing technology to create new or expand their business
- Less than \$1M in annual revenue
- Less than 16 employees

Examples of company assistance:

- Business model or strategy
- Market strategy/analysis and competitive analysis
- Financial analysis
- Business plan or grant review
- Intellectual property
- Prototype development





<u>Urban Business Innovation Initiative</u>

Designed to provide technical and business assistance to early-stage technology and life sciences companies in key urban regions through TEDCO's Venture Growth Advisors, who work in concert with our *collaborative partners* to assure a high level of support for these companies.

How UBII supports innovation:

- Connection to support by collaborative partners
- Guidance for technology development
- Providing grant and business support
- Identifying funding opportunities for early-stage companies

Two Venture Growth Advisors in Maryland's Urban Regions







Concept Capital

Recognizing the common gap entrepreneurs across Maryland face, TEDCO has unveiled a program with flexible funding and specialized support for founders.

Concept Capital provides

- Mentorship and guidance opportunities
- Funding support of \$25,000 per company
- Financial Flexibility for chosen companies with a 0% interest rate and low valuation cap

Select Awardees:









Equitech Growth Fund

Created to cultivate an inclusive innovation ecosystem in Maryland by providing strategic grants from infrastructure and workforce development.

The Equitech Growth Fund 2024 award cycle is projected to support:

- Training for more than 3,200 students studying information technology (IT)
- Placement of **2,500** of these students into jobs annually.
- Support the creation of more than 160 science, technology, engineering and math (STEM) jobs in Maryland

Select Awardees:









Pava LaPere Innovation Awardees

FY25

DegreeMap

University: Towson University

Founders: Andres Londono & Matthew Dibbern

Drio, LLC

University: Community College of Baltimore County (CCBC)

Founder: Rachel McFadden

Elastic Energy

Founders: Samuel Bendeck & Kevin

Fetal Therapy Technologies

University: Johns Hopkins University

Founder: Selena Shirkin

Luminova Beauty

University: Loyola University Founder: Charles Engler

RhizeUp

University: University of Maryland, Baltimore County (UMBC) University: Community College of Baltimore County (CCBC) University: University of Maryland, Baltimore County (UMBC)

Founder: Ulysses Matricciani

SneakerSync

University: Towson University

Founder: Hermes Bunch

Somnair

University: Johns Hopkins University

Founder: Andres Sideris

Sustainabli

Founder: Kevin Tu





Maryland Stem Cell Research Fund

Maryland Innovation Initiative Fund

Federal Technology Transfer

Tech Transfer

Moving innovations from the research lab to the commercial sector to create new ventures and to make new products and cures available to the public.

Maryland novation ative



Our Goal

To accelerate and market promising technologies with significant commercial potential from Maryland academic research institutions.

Program to Date



\$58.1_M

Invested



\$772.9м

Follow-On Funding



194

Start-up companies created & supported



8

Exits



Investments

Fostering the growth and scaling of strong companies in Maryland and providing economic and financial returns to the state.

- Pre-Seed
- Seed
- Early-stage Venture Capital



Rural Pre-Seed Fund



Select Investments:















Four Mentors in Maryland's Rural Regions

Lower Shore Region

 Talbot, Caroline, Dorchester, Wicomico, Queen Anne's, Somerset, and Worcester Counties

Northern Region

Frederick, Carroll, Northern Baltimore, Harford,
 Cecil, and Kent Counties

Western Region

Washington, Allegany, and Garrett Counties

Southern Region

Calvert, St. Mary's, and Charles Counties

Social Impact Funds

Invests in pre-seed technology-based businesses owned and managed by disadvantaged entrepreneurs:

- Pre-seed stage
- Executive support
- Peer-to-peer education and collaboration
- \$100K \$200K convertible note investments
- Funds include:
 - Builder Fund
 - Inclusion Fund

Select Investments:









Seed Funds

Invests in companies that show promise of becoming venture fundable companies or are companies that, through a seed investment, will be sustainable through customer revenue, follow on funding, or other forms of corporate venture.

- \$4M annual fund
- \$100K \$500K initial investments
- Types of Seed Funds
 - Technology Commercialization Investment Fund
 - Cybersecurity Investment Fund
 - Life Science Investment Fund
 - Gap Fund

Select Investments:

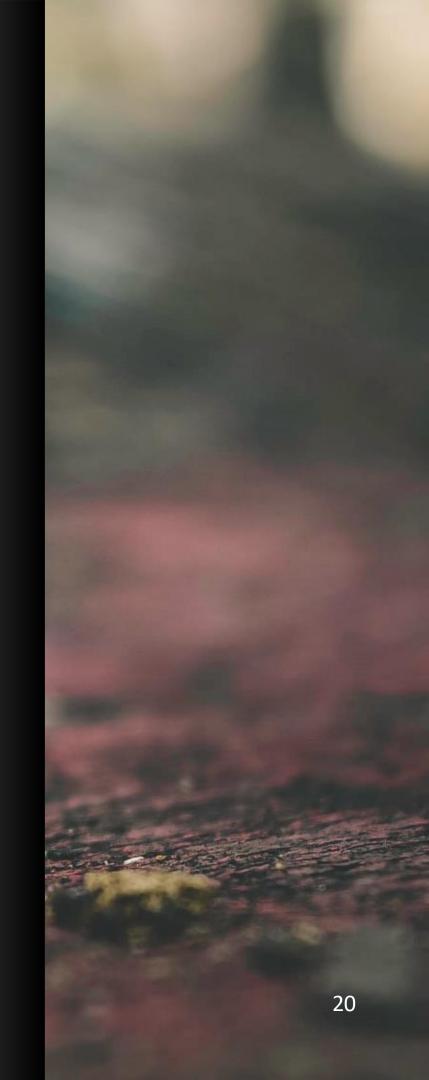




Select Exits:







Venture Funds

Early-stage, evergreen venture capital funds dedicated to funding and growing the next generation of outstanding businesses in Maryland.

- \$110M evergreen fund
- \$500K \$1.5M investments made

Select Investments:





Select Exits:







<u>Federal Tech</u> Transfer Programs

- DefTech
- SBIR/STTR Proposal Lab
- SBIR/STTR Matching Funds
- SBIR/STTR Technical Assistance
- Technical and Business Assistance
- Federal Lab Leveraging Innovation to Products (FLLIP) Pilot Program
- Business Resource Information, Development, and Guidance (BRIDGE) Program



SBIR/STTR Programs



Proposal Lab

- Phase I allows for up to \$6,500 per award
 Intensive 6-month, cohort-based program with 1-on- 1 mentoring and expert
 Phase II provides up to \$50,000 per project proposal reviews
- Targets woman-owned, rural-based, and small disadvantaged businesses
- More than doubled the national Phase I award rate

Matching Funds

- Competitive program established to strengthen SBIR/STTR awards
- Promotes commercialization of research through facilitating technology transfer
- Phase I awards can receive an amount equal to the lesser of 25% of the Phase I award \$25,000
- Phase II awards can receive an amount equal to the lesser of 25% of the Phase II SBIR/STTR award or \$75,000.

Technical and Business Assistance (TABA)

- Focuses on overcoming technical challenges, optimizing strategies and minimizing risks

Technical Assistance

Two-part program consisting of seven training and workshop opportunities followed by individual proposal reviews

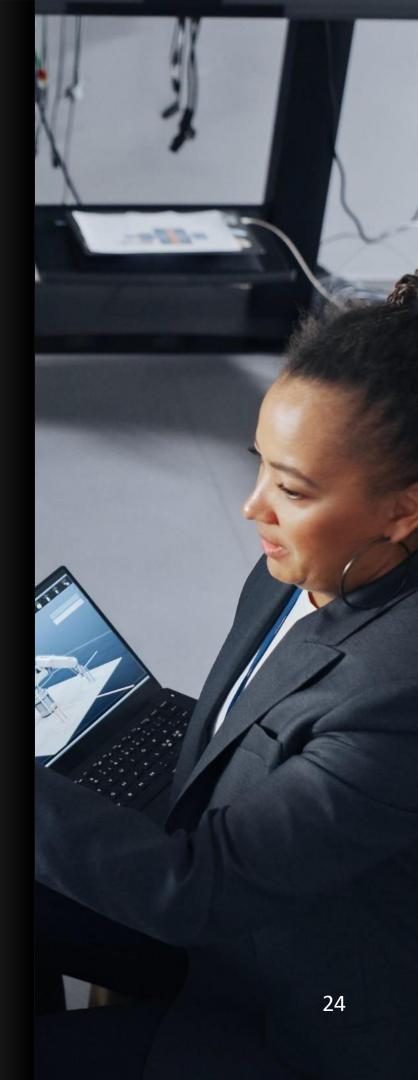


D e f T e c h

The Maryland Defense Technology Commercialization Center (DefTech) is a joint initiative between TEDCO, the Maryland Department of Commerce, and the U.S. Department of Defense (DoD) that connects businesses to the federal labs in Maryland for product development, testing, IP licensing, and more to help businesses bring their innovation to market faster.

Membership Includes

- DefTech Academy and Certification
- Pre-Lab Engagement Training
- Access to Federal Funding Opportunities
- Private DoD Lab Engagements
- Private Office Hours

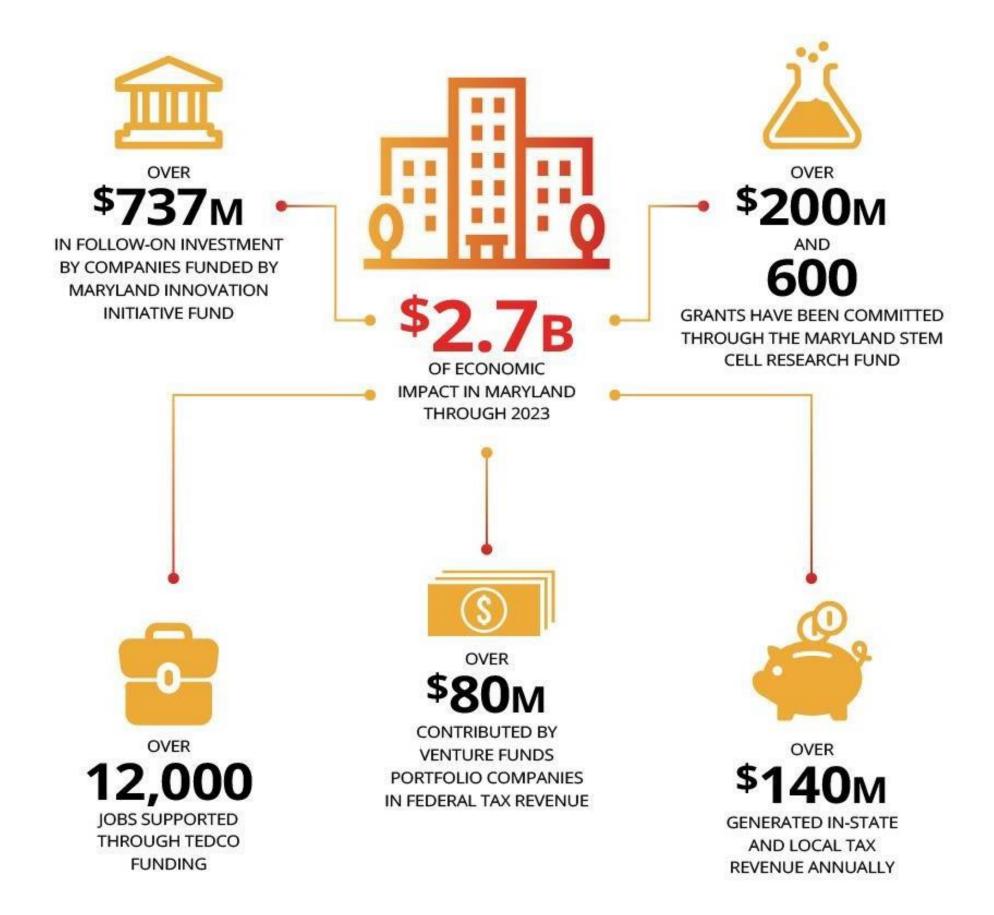




WHAT IS THE IMPACT OF TEDCO

<u>Ec</u>onomic Impact





TEDCO'S ENTREPRENEUR EXPO

-2025-

REGISTER NOW

OCTOBER 21, 2025

PITCH. NETWORK. LEARN.

BE INSPIRED.

THE HOTEL AT THE UNIVERSITY OF MARYLAND

7777 Baltimore Ave., College Park, MD 20740

TEDCOMDEXPO.COM





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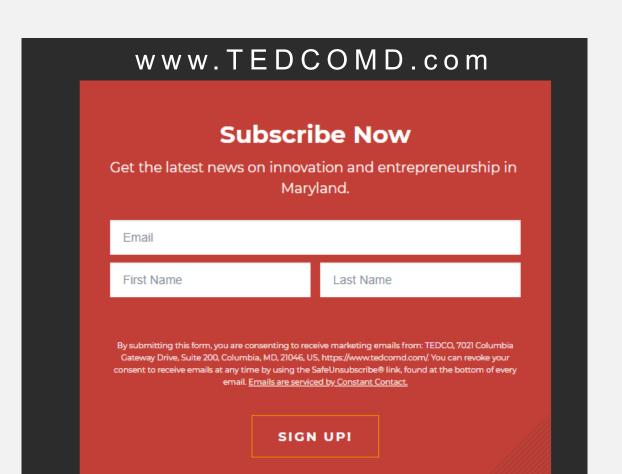








Sign up for our E-Newsletter





← C https://www.tedcomd.com/events Sun Thu Fri Mon Tue Wed Sat 7 6 8 9 10 11 12 13 14 15 17 18 19 16 Grow your Talent with Us! Maryland Manufacturing 4.0 Moving Into Tech: Discover The Learn about Workforce Grant Program - 2026 Program Easiest Way To Break In To Year Webinar #1 01:00 PM Tech 10:00 AM Solutions Including Apprenticeships 07:30 AM **Montgomery County Economic** Development Corporation Community Connect #5 - From Code to Cure - A Biotech Cocktails & Commerce 05:00 Networking Event By PIC MC 08:30 AM TEDCO's Venture Development Open Forum 12:00 PM PGCEDC Presents Federal Professionals Entrepreneurship Fair 05:00 PM 20 21 23 25 26 22 24 CONNECTails: Cool Rooftop EWIB: Capital Region: Building July 2025 E-Commerce BLK Tech Connect #3: Black Executive Visibility- Elevating Tech Brunch 11:00 AM Founders Dinner 06:30 PM **Summer Networking for** Entrepreneurs & Investor 06:00 your Leadership Brand 12:00 PM **Howard County Chambers 2025** Summer Social 04:30 PM 27 28 29 30 31 Maryland Manufacturing 4.0 195 BUSINESS: WATERMELON 2025 MEDA Summer Grant Program - Webinar #2 Conference 09:00 AM PARTY 05:00 PM 10:00 AM Howard County Chamber's TEDCO's Investment Open Forum 10:00 AM Networking Mixer 05:00 PM **Montgomery County Economic Development Corporations** Young Professionals Mastermind Group 05:00 PM < >





Events Calendar

Keep up with all the latest events happening in Maryland's entrepreneurial ecosystem.

SUBMIT YOUR EVENTS

https://www.tedcomd.com/events



Request for Thought Leaders

The TEDCO team is available to provide expert commentary and analysis on a broad range of topics.

REQUEST SPEAKERS





Contact Information

Graham DodgeVICE PRESIDENT, VENTURE

DEVELOPMENT

gdodge@tedcomd.com
www.TEDCOMD.com

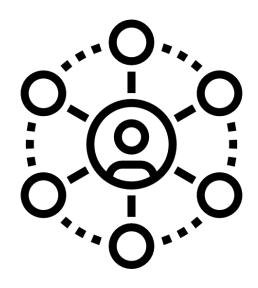




GOVERNOR'S OFFICE OF SMALL, MINORITY & WOMEN BUSINESS AFFAIRS



Implement
Maryland's 3
socioeconomic
procurement
programs across
70+ purchasing
units



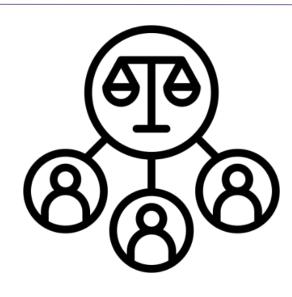
Connect small, minority, women, & veteran business owners to opportunities in the state contracting arena



Host free small business training webinars and business development events



Curate online resources at the federal, state, and local levels



Home of the newly-formed MBE
Ombudsman
Unit

goMDsmallbiz.maryland.gov

Maryland's Socioeconomic Procurement Programs



- Prime & subcontracting opportunities
- 70+ participating state agencies & departments
- Race & gender specific
- Application-based certification process with MDOT's Office of Minority Business Enterprise



- Prime & subcontracting opportunities
- 50+ participating state
 agencies & departments
- Veteran specific
- Online certification process in eMaryland Marketplace Advantage



- Prime contracting opportunities
- 60+ participating state agencies & departments
- Race and gender neutral
- Online certification process in eMaryland Marketplace Advantage

No cost to obtain or maintain certification. Annual renewal requirements apply.

Maryland's Socioeconomic Procurement Programs



- 9,000+ certified MBE firms
- \$2.2 Billion in awards in FY24
- \$1.6 Billion made in payments
- 1,724 Firms to Receivepayment as an MBE in FY24



- 950+ certified VSBE firms
- \$124 Million in Awards in FY24
- 727 Prime contracts made to VSBE's contracts in FY24
- 104 VSBE firms received

payments in FY24
www.goMDsmallbiz.maryland.gov



- 5,500+ certified SBR firms
- \$483 Million in payments
- Over 2,000 Firms received payment as an SBR in FY24
- 29% increase in Certified

Small Business database



MBE Ombudsman Unit



Serves as an internal resource across the 70+ agencies and departments engaged in the MBE Program



Serves as an external resource to certified MBEs, prime contractors, legislators, and stakeholder organizations



Ensures MBE Program implementation and compliance during contract performance to effect better outcomes

goMDsmallbiz.maryland.gov

Minority Business Enterprise (MBE) Program





MBE OMBE



The MBE Certification is currently held under the Maryland Department of Transportation's (MDOT) Office of Minority Business Enterprise. Vendors can complete other federal/state certifications also under this office which includes DBE, SBE, and Airport Concessions. https://www.mdot.maryland.gov/tso/pages/Index.aspx?PageId=90



MBE Home

Directory of Certified Firms

How to Use Directory of Certified Firms

Certifications & Forms

Certification Management

Expansion of Services

Small Business Reserve (SBR) Certification

Certification Application

Small, Minority & Disadvantaged Business





Maryland's Official Certification Agency





MBE Certification Process

Steps to Certification

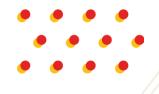
- Application Applicant submits a complete application and supporting documentation to Office of Minority Business Enterprise (OMBE). All applications can be submitted online.
 Please Note: The Federal DBE/ACDBE program requirements are separate from Maryland's MBE Program. Applicants are not required to seek both DBE/ACDBE and MBE certifications.
- 2. Investigation An investigator reviews documentation submitted by applicant, conducts an on-site/job-site visit and prepares an investigative report.
- 3. Evaluation The application and supporting documentation is evaluated to determine whether the firm meets the DBE/ACDBE/SBE program requirements. The Certification Review Committee evaluates whether the applicant firm meets Federal Certification program requirements.
- Determination A written determination is issued from OMBE.
 DBE_ACDBE_SBE_Certification Overview.pdf (maryland.gov)
- 5. All Maryland firms or Out of State firms applying for MBE certification must be registered and in Good Standing with the Maryland Department of Assessment and Taxation (SDAT). Use the following link to check a firms Good Standing status or register a business Register Your Business Online, or contact SDAT at 888-246-5941.

Small Business Reserve (SBR) Certified Small Business Program





SBR Certification Process



The SBR program is a free, same day certification for prime contractors who meet the eligibility standards based on industry, number of employees and gross sales standards.

Small Business Reserve (SBR) Program

Maryland's Prime Contracting Program for Certified Small Businesses

- Same day self-certification
- Close to half a Billion dollars in state-funded contracts paid to Certified Small Businesses (CSBs) in FY2024
- An average of 30% of all state-funded open solicitations are SBR Designated for Certified Small Businesses (CSBs)

Check out the details below and JOIN TODAY!



SBR Eligibility Standards



Certified Small Businesses must meet the following eligibility standards:

For the purposes of a Small Business Reserve Procurement, a small business is a <u>for-profit business,</u> other than a broker, that meets the following criteria:

A. It is independently owned and operated;

B. It is not a subsidiary of another business;

C. It is not dominant in its field of operation; and

D. Either:

Industry: Must not exceed employees and gross sales below for the most recent 3 years

- ♦ Wholesale- did not employ more than 50 persons and operations did not exceed an average of \$4,000,000
- Retail- did not employ more than 25 persons and operations did not exceed an average of \$3,000,000
- Manufacturing- did not employ more than 100 persons and operations did not exceed an average of \$2,000,000
- Service- did not employ more than 100 persons and operations did not exceed an average of \$10,000,000
- Construction- did not employ more than 50 persons and operations did not exceed an average of \$7,000,000
- Architectural and engineering- services of the business did not employ more than 100 persons and operations did not exceed an average of \$4,500,000

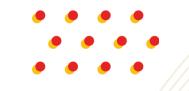


Veteran-Owned Small Enterprise (VSBE) Program





VSBE Certification Process



The VSBE is both a prime and subcontracting certification program for veteran-

owned small businesses that meet the following eligibility standards:

1. Be a small business as defined by the United States Small Business Administration in

13 C.F.R. 121.201 and any subsequent revision of that regulation

- 2. Be at least 51% owned and controlled by one or more individuals who are veterans
- 3. Must be for-profit business

A veteran for this State program is defined as an individual who is verified as having served on active duty in the armed forces of the United States, other than for training, and was discharged or released under conditions other than dishonorable.



3- Step VSBE Certification



Complete Vendor Registration



Veteran Verification



VSBE Application





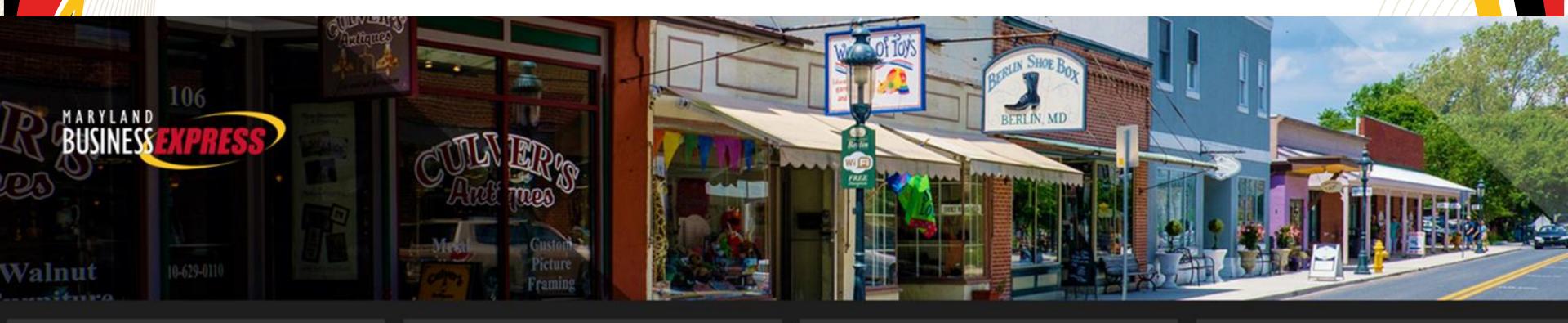




Business 101-



Maryland Business Express





Turn your great idea into a great business



Register, file and launch your busines



Dun your hysiness and prepare for success



Find now funding. Incations & customers



https://businessexpress.maryland.gov/

Maryland Department of Assessment & Taxation (SDAT)







status with the State Department of Assessments and Taxation.

https://egov.maryland.gov/BusinessExpress/EntitySearch/

Search







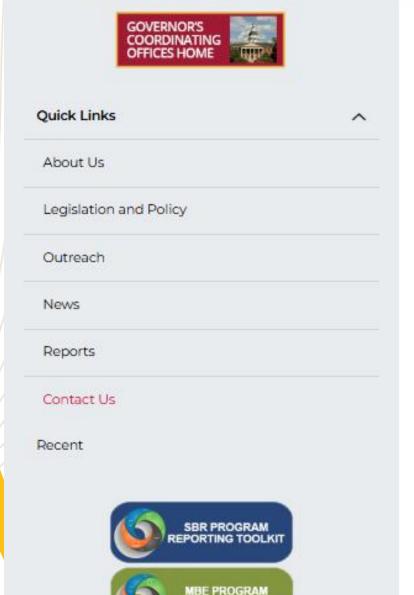


Fees

Our Website









NEW Program Seals

Program seals are now available to certified vendors. Certification status will be verified during the procurement process.







https://gomdsmallbiz.maryland.gov/Pages/default.aspx

Business 101-

NAICS CODES & UNSPSC CODES



https://www.census.gov/naics/



North American Industry Classification System

Main	History	Development Partners	Federal Register Notices	FAQs	Reference Files ▼		NAPCS	
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NAICS Search

Enter keyword or 2-6 digit code

2022 NAICS Search

Go

Enter keyword or 2-6 digit code

2017 NAICS Search

Go

Enter keyword or 2-6 digit code

2012 NAICS Search

Go

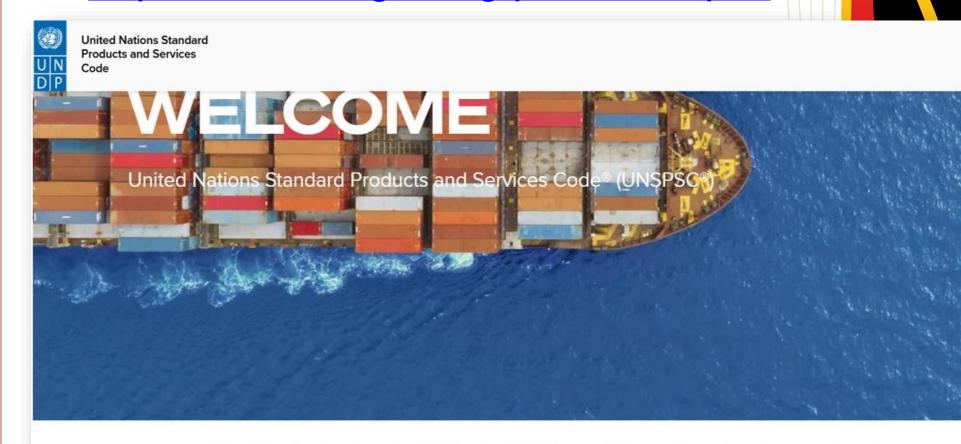
Introduction to NAICS

The North American Industry Classification System (NAICS) is the standard classifying business establishments for the purpose of collecting, analyzing U.S. business economy.

NAICS was developed under the auspices of the Office of Management and the <u>Standard Industrial Classification (SIC) system</u>. It was developed jointly <u>Committee (ECPC)</u>, <u>Statistics Canada</u> \rightarrow , and Mexico's <u>Instituto Nacional de</u> level of comparability in business statistics among the North American cou

This official U.S. Government Web site provides the latest information on playarious NAICS reference files and tools. Additional information on the backet in the <u>History</u> section of this Web site.

https://www.ungm.org/public/unspsc



The United Nations Standard Products and Services Code® (UNSPSC®), owned by the United Nations Development Programme (UNDP), is an open, multi-sector standard for efficient, accurate classification of products and services.

The UNSPSC offers a single global classification system that can be used for:

- Company-wide visibility of spend analysis
- Cost-effective procurement optimization
- · Full exploitation of electronic commerce capabilities





eMMA

https://emma.maryland.gov/

Welcome to eMaryland Marketplace Advantage (eMMA)



eMMA is Maryland's new online procurement platform used to connect the vendor community with contracting opportunities from state, county, and local government entities. Registered vendors will receive notices of bid opportunities, can submit bit responses online, and may obtain bid results online.

Qualified vendors may also complete the self-certification process for the Small Business Reserve (**SBR**) Program and Veteran-owned Small Business Enterprise (**VSBE**) Program.

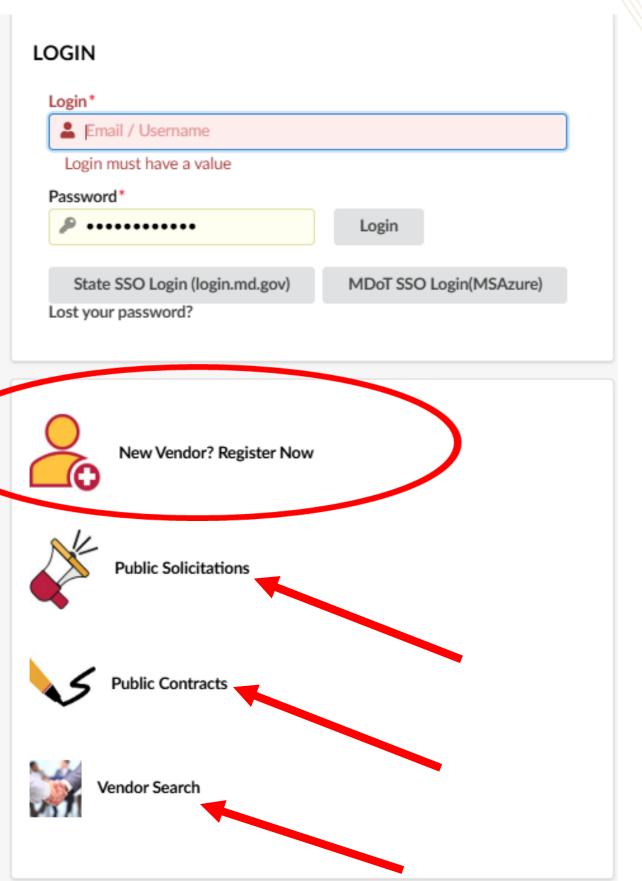
eMMA facilitates an open, transparent, and efficient procurement process. We look forward to doing business with you!

Additional information can be found in the <u>Frequently Asked</u>

<u>Questions</u> and <u>Quick Reference Guides</u>. Any questions please contact the eMMA Help Desk at <u>eMMA.helpdesk@maryland.gov</u>.

For additional training and resources, please go to the Maryland Procurement

Academy homepage at State of Maryland eMMA Training



::: eMMA Registration TIPS

eMMA is compatible with Google Chrome internet and a new user cannot set up a profile on a mobile device

Password- Must be 12 characters including an upper case, a lower case, a number and a symbol.

EIN Tax ID Number- You must have this 9-digit number to register your business as a vendor.

Commodity Codes- UNSCPS Codes- each business must place at least one of these codes under your account. It is best to write that down to manually input that number. https://www.ungm.org/public/unspsc





MOST COMMON TYPES OF SOLICITATIONS.



Understanding MARYLAND PROCUREMENT

What's the difference between an IFB and an RFP?

Invitation for Bid

- Lowest price wins
- Requirements are clearly defined
- No negotiations after bid submission
- Often used for routine services
- Award based on a responsive bid from a responsible bidder

VS

Request for Proposals

- Evaluated on best value, not just price
- Includes technical approach to statement of need
- · Allows for negotiation and clarification
- Ideal for complex or customized solutions
- Scored on weighted criteria



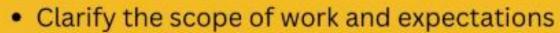
GENERAL SERVICES

Understanding MARYLAND PROCUREMENT

What is a Pre-Bid / Pre-Proposal Meeting?



In Maryland's procurement process, these meetings provide vendors a chance to learn more about a solicitation before submitting a bid or proposal.



- · Ask questions directly to state procurement staff
- Understand submission requirements and deadlines
- Network with potential subcontractors or partners



Choosing the right method ensures fairness, value, and better outcomes for Maryland.

Because success starts with the details - before the bid or proposal.

What's New



RULE OF TWO

If at least two certified small businesses can perform the work, a contract is reserved exclusively for competition amongst certified small businesses.

This means more opportunities for certified small businesses to succeed as prime contractors, helping to build a more inclusive and equitable economy.

- Creates jobs and expands opportunity across the state
- Strengthens the vendor base and promotes competition, improving outcomes and value for Maryland
- Helps the state **achieve policy goals** related to equity, inclusion, and economic impact
- Levels the playing field and fosters business growth in underserved sectors



UPCOMING





Virtual via Zoom- Registration is required

T.I.P.S. Small Business Webinar Series: Subcontracting in Maryland's Minority

Business Enterprise (MBE) Program

Tuesday, August 12, 2025 @IOAM

https://us06web.zoom.us/webinar/register/WN 6VXhmaRKTqWMTtjnQrXXdQ#/

registration

T.I.P.S. Small Business Webinar Series: Cash Flow Management & Projections

Tuesday, August 26, 2025 @IOAM

https://us06web.zoom.us/webinar/register/WN C2ICmBrtR8KGXZyNAgjNaQ#/r

egistration

UPCOMING

SAVE the DATE! • CALL for VENDORS!



Saturday, September 27 ★ NOON TO 4 P.M.

Maryland Innovation Center

6751 Columbia Gateway Drive, Columbia 21046

FREE admission! Family-friendly event featuring

Live Entertainment | Food Trucks | Games | Giveaways | Videogaming | Service Dogs First 200 attendees receive a free snow cone and are automatically entered to win door prizes!

Shop Veteran- and Military Spouse-Owned Small Businesses for

Books | Jewelry | Art | Skincare | Coffee | Beer | Local Services

Learn about entrepreneurial resources and services from

- Governor's Office of Small, Minority & Women Business Affairs/ Veteran-Owned Small Business Enterprise (VSBE)
- Howard Community College
- Howard County Economic Development Authority/Maryland Innovation Center
- Howard County Office of Procurement
- Mid-Atlantic Veteran Business Outreach Center
- Project Opportunity
- U.S. Small Business Administration







Maryland Judiciary MBE & VSBE Outreach Event

FOR MINORITY BUSINESS
ENTERPRISES (MBE) AND
VETERAN-OWNED SMALL
BUSINESS ENTERPRISES (VSBE)



BUILD CONNECTIONS





STATE AGENCIES

Meet representatives from state agencies and resource partners

SAVE THE DATE FRIDAY, OCTOBER 17, 2025

For more information, visit www.mdcourts.gov/procurement/events

SPECIAL THANKS TO THE GOVERNOR'S OFFICE OF SMALL, MINORITY & WOMEN BUSINESS AFFAIRS

